

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

April 16, 2020

REGULAR SESSION 6:30 PM

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Balena Shorter

PRESENTATIONS/RESOLUTIONS

- A. Electronic Forms and Reporting - Mandy Aug and Jeff Madden
- B. Facility Planning Update, Part II - Joe Penney
- C. Building Our Future 2.0 - Joe Penney
- D. Retiree Recognition - Gina Gentry-Fletcher

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Lauren Cummins, North, Kindergarten, 50%
(effective at the end of the 2019-2020 school year; for personal reasons)
- b. Andrew Farringer, Creekside, 6th grade ELA/Social Studies
(effective at the end of the 2019-2020 school year; for personal reasons)
- c. Kadie Henry, North, ESL
(effective at the end of the 2019-2020 school year; for personal reasons)
- d. Grace NeCamp, Creekside, 7th grade ELA
(effective at the end of the 2019-2020 school year; for personal reasons)
- e. Robert Ryan, Creekside, 7th grade Math
(effective at the end of the 2019-2020 school year; for personal reasons)
- f. Bradley Schaefer, Creekside, Physical Education
(effective at the end of the 2019-2020 school year; for personal reasons)
- g. Abrianna Smith, North, 2nd grade
(effective at the end of the 2019-2020 school year; for personal reasons)

2. Employment

- a. Todd Bradbury, Creekside, 7th grade Math
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- b. Meghan Draheim, South, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- c. Alison Ficklin, South, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- d. Caroline Harty, District, Speech Language Pathologist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a new position)
- e. Hannah Hurd, District, Intern School Psychologist
(recommended for a new one-year intern school psychologist contract for the 2020-2021 school year, effective August 17, 2020; reimbursed by the state)
- f. Alyssa Moore, South, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- g. Tiffany Shepherd, District, Preschool Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a new position)
- h. Secondary Summer School Principal

Rebecca Salyers

(The above-named person is recommended for employment as an administrator for the 2020 secondary summer school program as noted, at a rate of \$30.69 per hour for eight hours daily during summer school, plus 30 additional hours to be distributed as needed before and after summer school, from May 1, 2020 through July 24, 2020.)

- i. Summer School Substitute Teacher for Testing

Ira Begley
Michael Jones

(The above-named persons are recommended for employment as summer school teachers as needed at the rate of \$30.69 per hour from June 8, 2020 through July 17, 2020. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

j. Elementary Summer School Tutoring Principal

Karrie Gallo
Kareem Sanders

(The above-named persons are recommended for employment as co-administrators for the 2020 elementary summer school tutoring program as noted, at a rate of \$30.69 per hour for up to a total of eight (8) hours weekly, plus a total of twenty (20) additional hours to be distributed as needed before, during, and after summer program sessions, from June 8, 2020 through July 31, 2020.)

k. Elementary Summer School Tutors

Michelle Campbell
Samantha Chaney
Lauren Cummins
Becky Frey
Andrea Gemperle
Sally Hanes
Michelle Hilbert
Jennifer Hoffman
Elizabeth Houchens
Kelly Howard
Leigh Anne Johnson
Katelin Keller
Julia McQueen
Stacy McQueen
Missy Mueller
Nancy Murtaugh
Sam Osborne
Kim Prather
Sydney Pressler
Harriet Richardson
Connor Roberts
Amie Runyan
Allison Schick
Heather Smith
Karen Smith
Terri Sunderman
Jennifer Thompson

(The above-named persons are recommended for employment as summer school tutors as needed at the rate of \$30.69 per hour from June 8, 2020 through July 31, 2020. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

l. Preschool Summer School Teacher

Tiffany Shepherd

(The above-named person is recommended for employment as a preschool summer school teacher as needed at the rate of \$30.69 per hour from July 13, 2020 through July 31, 2020. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

m. Academy Extended School Year Administrator

Chrissy Zboril

(The above-named person is recommended for employment as an administrator for the 2020 Academy extended school year as noted, at a rate of \$30.69 per hour for eight hours daily during summer school, plus 30 additional hours to be distributed as needed before and after extended school, from May 1, 2020 through July 3, 2020.)

n. Academy Extended School Year

Joel Hippert
Tiffany Lefton
Kelly Lynch
Devon Rollbuhler

(The above named persons are recommended for employment as extended school year teachers as needed at the rate of \$30.69 per hour for June 2020, specific dates to be determined. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

o. Special Education Extended School Year

Anissa Thomas
Amy Touassi

(The above named persons are recommended for employment as extended school year teachers as needed at the rate of \$30.69 per hour from June 2020 through August 2020, specific dates to be determined. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

p. Non-Renewal of Substitute Teachers for 2019-2020 Year End

Jesse Albrecht
Linda Boyer
Marcia Benjamin
Alison Ficklin
Candice Griffin
Nanette Huey
Emily Joesting
Marie Miller

Madison Moore
 Jennafer Morningstar
 Nneka Russell
 Tiffany Shepherd
 Austin Singleton
 Katharine Tewell

(The above noted substitute teachers have already worked, or may reach 120 days during the 2019-2020 school year, or they have had, or may have teacher's salary and benefits before the end of the school year due to a long term substitute classroom teacher assignment of 60 consecutive days or more before the end of the school year. Therefore, they must be treated like teachers under limited contract and are entitled to notice of non-renewal. The failure to provide such notice could result in automatic renewal of their contract for the following year.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Linda Bowen, North, Educational Assistant
(effective the end of the day March 31, 2020; for retirement purposes)
- b. Debra Combs, West, Educational Assistant
(effective the end of the day July 31, 2020; for personal reasons)
- c. Susan Landenwitsch, Creekside, Educational Assistant
(effective end of the day January 9, 2020; per agreement)

2. Employment

- a. Glen Blevins, East, Custodian
(effective April 3, 2020; previously temporary employment/ for a replacement position)
- b. Brandi Vitolo, District, Confidential Secretary II
(effective July 7, 2020; for a replacement position)

3. Termination of Probationary Employment

- a. Tara Bridge, Senior High, Educational Assistant
(effective the end of the day, April 16, 2020)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Board of Education Resolutions Regarding Public Meetings and Operation of Schools - Billy Smith and Mandy Aug
2. Proposed master contract with the Fairfield Classroom Teachers' Association effective June 30, 2020 through June 29, 2023 - Roger Martin
3. 2020 School Bus Purchase - Joe Penney
4. COVID-19 Update - Mandy Aug and Jeff Madden

D. Other Items for Board Action

1. Recommend Approval of the Following Resolution:

**A RESOLUTION DECLARING AN EMERGENCY AND SUSPENDING
BOARD POLICY REGARDING THE PHYSICAL PRESENCE OF BOARD
MEMBERS AND PUBLIC PARTICIPATION AT FAIRFIELD CITY SCHOOL
DISTRICT BOARD OF EDUCATION MEETINGS**

WHEREAS, the Governor of Ohio has declared a state of emergency for the State of Ohio regarding the spread of the COVID-19 coronavirus, and

WHEREAS, all citizens of Ohio are encouraged to stay home to the extent possible, and

WHEREAS, Am. Sub. H.B. 197 now permits, during the period March 9, 2020 through the duration of the State Emergency, but not longer than December 1, 2020, members of a public body to hold and attend meetings and hearings by teleconference, videoconference or any similar electronic technology, and

WHEREAS, public participation at meetings by teleconference, videoconference or similar electronic technology may not be practicable.

NOW, THEREFORE, BE IT RESOLVED by the Fairfield City School District Board of Education as follows:

Section 1.

Any existing policy of the Board notwithstanding, public meetings of the Board may be conducted with some or all members present via teleconference, videoconference or any similar electronic technology during the continuance of the State Emergency or until December 1, 2020, whichever is earlier.

Section 2.

Public participation at meetings held via teleconference, videoconference or any similar electronic technology is suspended during such meetings.

Section 3.

During the time period described in Section 1 above, the Board will provide electronic or telephonic means by which members of the public may attend/observe the meetings of the Board. Such electronic or telephonic means shall ensure that the public can hear the discussions and deliberations of all Board members, including those attending through interactive video conference or teleconference.

Section 4.

Appropriate legal notice to the public, news media and those who have requested notice will be provided by reasonable methods so that persons may determine the time, location and manner by which the meetings will be conducted and how it will be accessible to the public.

Section 5.

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior policy, resolution or act of this Board of Education that may be inconsistent with the provisions of this resolution.

2. Recommend Approval of the Following Resolution:

**A RESOLUTION FOR THE CONTINUED OPERATION OF SCHOOLS
DURING THE PENDENCY OF EXECUTIVE ORDER 2020-01D,
THE OHIO DEPARTMENT OF HEALTH DIRECTOR'S ORDER REGARDING
THE CLOSURE OF ALL DISTRICT K-12 SCHOOLS IN THE
STATE OF OHIO AND THE PASSAGE OF AMENDED SUBSTITUTE H.B. 197
SIGNED BY GOVERNOR DEWINE ON MARCH 27, 2020**

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and can easily spread from person to person between individuals who are in close contact with each other (within about 6 feet) or through the touching of a surface that has the virus on it then touching one's own mouth, nose or eyes; and

WHEREAS, the Governor and the 133rd General Assembly of the Ohio Legislature have declared a state of emergency with respect to the spread of the novel coronavirus; and,

WHEREAS, the Ohio Department of Health has ordered that all K-12 schools be closed to students through 11:59 p.m. on May 1, 2020; and

WHEREAS, the Am. Sub. H.B. 197 was signed by Governor DeWine on March 27, 2020; and

WHEREAS, Am. Sub. H.B. 197, in effect during the pendency of the emergency declared by Executive Order 2020-01D, provides for significant changes to the state's Open Meetings Act; provides for on-line remote-based learning to meet annual educational hours for the 2019-2020 school year; provides for tele-health communications for professional licensed service providers providing related services to students under IEP's; provides for the suspension of the state educational testing requirements; provided for the suspension of overall letter grade report cards for school districts; provides for the suspension of the third grade reading guarantee; provides graduation requirements for 12th-grade students for regular and special education students, and provides for the possible suspension of educational employees' evaluation requirements under OTES, OCESC, OPES.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Fairfield City School District, Butler County, Ohio as follows:

Section 1. School Building Closure

Effective 12:01 a.m. on March 17, 2020 and continuing at least through May 1, 2020, and as further ordered by the Ohio Department of Health, all school district buildings are closed to students. The Board confirms the Superintendent's authority to comply with this Order.

Section 2. Remote Learning Opportunities

The Board hereby authorizes and adopts the attached Continuity of Learning Plan identified as Exhibit A to provide for on-line learning opportunities in accordance with the requirements of Am. Sub. H.B. 197 and Ohio Revised Code §3313.48. It is the intent of the Board that the attached Educational Plan will provide for remote learning opportunities for students to make up/complete an unlimited number of educational hours in lieu of attendance on the days when school buildings are not open to students during the 2019-2020 school year in compliance with an Order issued by the Ohio Director of Health and Am. Sub. H.B. 197.

Section 3. Suspending Board Policy Regarding Student Grading System

A. In order to provide appropriate educational opportunities to students through alternative methods, to allow promotion from grade-to-grade, and so not as to penalize students who determine to complete assignments through the offered alternative means, the Board modifies Board policies regarding the awarding of grades as here and after described. Such policies may be reinstated through a subsequent action taken by the Board or the determination that the state of emergency is lifted.

B. The Board authorizes the Superintendent and School Administration to develop and implement a modification of current grading policies for each course or grade level within the Fairfield City School District's instructional program until such time as the state of emergency is lifted.

C. The Board hereby temporarily suspends any and all Board Policies concerning interscholastic athletic eligibility that are inconsistent with those academic requirements of the Ohio High School Athletic Association for the fourth quarter of the 2019-2020 school year and continuing during the current state of emergency.

Section 4. Graduation Requirements

The Superintendent, after consultation with the high school principal, is authorized to make any and all decisions concerning those students “on-track” for graduation and to determine whether or not the student has met the requirements for graduation, including regular education and special education students.

It is recognized by the Board that the Superintendent is further authorized, in accordance with the provisions set forth in Am. Sub H.B. 197, to revise the School District’s graduation requirements and to elect to require only the minimum curriculum requirements in the District for graduation in accordance with division (C) of Ohio Revised Code 3313.603 during this emergency.

Section 5. Teacher and Administrator Evaluations

For the 2019-2020 school year, due to the Director of Health’s March 14th Order, or any extension of an order to close all schools, and the language of House Bill 197 (2020), the Board hereby delegates authority to the Superintendent, Treasurer, or their individual designees to determine and deem it impossible or impracticable to conduct an evaluation of any Board employee in accordance with the Ohio Revised Code and Board policies.

Section 6. Effective Date and Ratification

This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede and replace any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this Resolution. The actions of the Superintendent and Treasurer, and their designees, with respect to the continuation of instruction and nutrition and any other action taken by them on behalf of the District to date, are ratified by this Board of Education.

Section 7. Compliance with Public Meetings Laws

The Board of Education hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

3. Recommend approval of the master contract with the Fairfield Classroom Teachers' Association effective June 30, 2020 through June 29, 2023.
4. Recommend awarding the bus bid obtained through Southwestern Ohio Educational Purchasing Council to Rush Truck Centers of Ohio, Inc., for the purchase of four (4) seventy-seven (77) passenger buses for the cost of \$98,497.00 per bus and one (1) fifty-four (54) passenger handicap-accessible bus for a cost of \$97,959.00. The total cost for these buses is \$491,947.00 and includes the trade in of five (5) buses. (This vendor provides the International IC Conventional buses currently utilized in the bus fleet and will provide consistency for the bus fleet servicing and maintenance needs.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

March 19, 2020 – Regular Meeting

B. Recommend approval of the financial reports for the month of March 2020.

C. Recommend approval of the 2019-2020 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

- 1. A donation of \$100 from Nancy Hanley to the Fairfield City School District for student lunches.

Total donations for 2020: \$14,103.00

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Employment

- 1. Academy Extended School Year

- a. Jordan Smith

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

B. Butler Tech – Michael Berding

C. Planning Commission – Brian Begley

ANNOUNCEMENTS

May 4, 2020 - Students Return to School

May 7, 2020 - Board Meeting (Work Session), 6:30PM, FAB Conference Room A

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Gundrum** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**